

FAREHAM

BOROUGH COUNCIL

AGENDA

LEISURE AND COMMUNITY SCRUTINY PANEL

Date: Monday, 23 September 2019

Time: 4.00 pm

Venue: Council Chamber - Civic Offices

Members:

Councillor Mrs C L A Hockley (Chairman)

Councillor Mrs L E Clubley (Vice-Chairman)

Councillors Mrs S M Bayford

S Dugan

J M Englefield

M J Ford, JP

Mrs K K Trott

Deputies: K A Barton

R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the Leisure and Community Scrutiny Panel meeting held on the 05 June 2019.

3. Chairman's Announcements

4. Declarations of Interest and Disclosures of Advice or Directions

To receive and declarations of interest from Members in accordance with the Standing Orders and the Council's Code of Conduct and disclosures of advice or directions received from Group Leaders or Political Groups, in accordance with the Council's Constitution.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Design and Costs for Remodelling Ferneham Hall (Pages 9 - 12)

To receive a presentation from the Director of Leisure and Community outlining in detail the concept design and budget costs for remodelling Ferneham Hall.

7. Award of Contract - Operator of Remodelled Entertainment Venue (Pages 13 - 16)

To receive a presentation from the Director of Leisure and Community outlining details of the procurement exercise, tender evaluations and preferred operator for the remodelled entertainment venue.

8. Executive Business (Pages 17 - 18)

To consider any items of business dealt with by the Executive since the last meeting of the Panel, that fall under the remit of the Leisure and Community Portfolio. This will include any decisions taken by individual Members during the same time period.

(1) Community Fund Application - Friends Through Pain (Pages 19 - 22)

9. Leisure and Community Scrutiny Panel Priorities

To provide an opportunity for Members to consider the Scrutiny Panel priorities for Leisure and Community.



P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
13 September 2019

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FAREHAM

BOROUGH COUNCIL

Minutes of the Leisure and Community Scrutiny Panel (to be confirmed at the next meeting)

Date: Wednesday, 5 June 2019

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs C L A Hockley (Chairman)

Councillors: S Dugan, J M Englefield, Mrs K K Trott and K A Barton
(deputising for M J Ford, JP)

Also Present: R H Price, JP and Miss S M Bell (Item 6).



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillors Mrs S M Bayford, Mrs L E Clublely and M J Ford.

2. MINUTES

Councillor Mrs L E Clublely had previously notified of an error within item 7(4) of the Minutes, as her title as Mayors Consort should in fact be Deputy Mayors Consort. A correct version of the Minutes had been prepared for signing.

It was AGREED that the updated Minutes of the Leisure and Community Panel meeting held on the 06 March 2019 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman announced that Y-Services have been honoured with the Queens's Award 2019 for Voluntary Services, the highest award a voluntary group can receive in the United Kingdom. The Chairman, on behalf of the Panel would like to pass on her congratulations to Y-Service for receiving the prestigious award.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest received at this meeting.

5. DEPUTATIONS

There were no deputations received at this meeting.

6. LEISURE AND COMMUNITY PORTFOLIO OVERVIEW

The Executive Member for Leisure and Community, Councillor Miss S Bell addressed the Scrutiny Panel to deliver a presentation on an overview of the Leisure and Community Portfolio.

At the invitation of the Chairman, Councillor R H Price took part in discussions during this item.

The presentation began by highlighting that Allotments are the only statutory service that the portfolio provides.

A discussion took place throughout the delivery of the presentation with Members of the Scrutiny Panel asking questions for clarification. All Members thanked Officers and the Executive Member for Leisure and Community for a very interesting and informative presentation.

The presentation is appended to these Minutes.

RESOLVED that the Leisure and Community Scrutiny Panel considered the contents of the presentation.

7. EXECUTIVE BUSINESS

(1) Community Fund Application - Burridge Cricket Club

No comments were received.

(2) Community Fund Application - The Rockets

No comments were received.

8. LEISURE AND COMMUNITY SCRUTINY PANEL PRIORITIES

The Chairman invited Members to consider the Scrutiny priorities for the Leisure and Community Scrutiny Panel.

RESOLVED that the Panel considered the Scrutiny Priorities for the Leisure and Community Portfolio.

(The meeting started at 6.00 pm
and ended at 6.50 pm).

FAREHAM

BOROUGH COUNCIL

Report and Presentation to Leisure and Community Scrutiny Panel

Date: 23 September 2019

Report of: Director of Leisure and Community

Subject: DESIGN AND COSTS FOR REMODELLING FERNHAM HALL

SUMMARY

The development of a concept design and budget cost that best matches the Council's agreed vision has been one of the main strands of work in the project to remodel Ferneham Hall into a new community arts venue. A presentation will be given to the Scrutiny Panel on 23 September outlining in detail the concept design and budget cost.

The Scrutiny Panel will be asked to comment on the concept design, budget cost and funding arrangements. Their comments will be tabled when the 'Concept Design and Budget Costs for remodelling Ferneham Hall' report is presented to the 26 September Executive.

At this meeting, the Executive will be asked to approve the concept design, budget cost and the funding of the project through current and future CIL receipts, supplemented by prudential borrowing and external grant funding where available.

RECOMMENDATION

Members are now invited to consider the contents of the presentation and pass any comments to the Executive.

FAREHAM

BOROUGH COUNCIL

Leisure and Community Scrutiny Panel Briefing Paper

Date:	23 September 2019
Subject:	Design and costs for remodelling Ferneham Hall
Briefing by:	Director of Leisure and Community
Portfolio:	Leisure and Community

INTRODUCTION

1. This briefing paper presents the background on the 'Concept Designs and Budget Costs for remodelled Entertainment Venue' agenda item that will be presented at the Leisure and Community Scrutiny Panel meeting on Monday 23 September.

Background

2. An initial vision to create a new community arts and entertainment venue to replace Ferneham Hall was approved by the Executive in July 2018 and subsequently updated in December 2018 following a consultation. The vision identified a number of design priorities for the venue including
 - A main auditorium with around 800 seats to attract better quality shows
 - Improved cast/crew areas including the stage and backstage, to support high quality performances
 - A secondary performance space of around 100 seats
 - A flexible studio space
 - Improved accessibility
 - Community meeting rooms
 - Improved foyer area and box office
 - Improved audience facilities

Concept Design and Budget Costs for remodelling Ferneham Hall

3. Overseen by the Ferneham Hall Project Member Working Group, the development of a concept design and budget cost that best matches the Council's agreed vision has been one of the main strands of work of the project.

4. Following extensive work, a concept design which best matches the Council's vision has been developed. The Member Working Group will be asked to approve both the concept design and budget costs on 16 September 2019.
5. If approved, a report regarding the concept design and budget costs will be presented to a special meeting of the Executive on 26 September. The report will:
 - Give an update on the progress of the project, including an overview of the development of the concept design and budget cost;
 - Present both the concept design and budget cost for approval; and
 - Outline the next steps of the project.
6. The Executive will be asked to:
 - Approve the concept design of the remodelled Ferneham Hall and that this be submitted as part of a planning application;
 - Approve the budget cost for the remodelling project; and
 - Approve the funding of the project through current and future CIL receipts, supplemented by prudential borrowing and external grant funding where available.
7. The agenda and accompanying report for the Executive Meeting will be published on Wednesday 18 September.

Leisure and Community Scrutiny Panel

8. At the Scrutiny Panel meeting, Members will receive a presentation providing an overview of the contents of the Executive report, including details of the concept design, budget cost and proposed funding arrangements.
9. Members will be asked to comment on the content of the presentation, the concept design, budget cost and proposed funding arrangements. These comments will be tabled and considered at the Special Executive meeting on 26 September.

CONCLUSION

10. Scrutiny Panel Members will have the opportunity to comment on the concept design, budget cost and funding arrangements for the remodelled Ferneham Hall. Their comments will be tabled when the 'Concept Design and Budget Costs for remodelling Ferneham Hall' report is presented to the 26 September Executive.

Enquiries:

For further information on this report please contact Lindsey Ansell, Director of Leisure and Community (Ext 4567).

FAREHAM

BOROUGH COUNCIL

Report and Presentation to Leisure and Community Scrutiny Panel

Date: 23 September 2019

Report of: Director of Leisure and Community

Subject: AWARD OF CONTRACT – OPERATOR OF REMODELLED ENTERTAINMENT VENUE

SUMMARY

Following a detailed procurement exercise, a preferred operator has been identified to run the remodelled Ferneham Hall. A presentation will be given to the Scrutiny Panel on 23 September outlining in detail the procurement process, tender evaluations and preferred operator. By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972, any discussions around the award of contract will be exempt.

The Scrutiny Panel will be asked to comment on the contents of the presentation. These comments will be tabled when the 'Award of Contract – Operator of Remodelled Entertainment Venue' report is presented to the Executive on the 26 September 2019.

At this meeting, the Executive will be asked to approve the appointment of the preferred bidder.

RECOMMENDATION

Members are now invited to consider the contents of the presentation and pass any comments to the Executive.

FAREHAM

BOROUGH COUNCIL

Leisure and Community Scrutiny Panel Briefing Paper

Date:	23 September 2019
Subject:	Award of Contract – Operator of remodelled Entertainment Venue
Briefing by:	Director of Leisure and Community
Portfolio:	Leisure and Community

INTRODUCTION

1. This briefing paper presents the background on the 'Award of Contract – Operator of Remodelled Entertainment Venue' agenda item that will be presented at the Leisure and Community Scrutiny Panel meeting on Monday 23 September.

BACKGROUND

2. An initial vision to create a new community arts and entertainment venue to replace Ferneham Hall was approved by the Executive in July 2018. A Member Working Group was set up at the time to oversee the project.
3. The Council's Vision identified that the skill required to programme and operate the new venue, meant that management by an experienced Leisure Trust operator would be required.
4. One of the main strands of work of the Ferneham Hall project has been the procurement of an experienced operator to run the remodelled venue when it opens in 2022.

PREFERRED BIDDER

5. Following a detailed procurement exercise, the evaluation process identified a preferred bidder, and this was supported by the Member Working Group on 4 September.
6. A report seeking approval to formally appoint the preferred bidder is scheduled to be presented at a Special Executive Meeting on 26 September. The report will:
 - Provide an overview of the procurement strategy;

- Give details on the procurement process and evaluations of tenders; and
- Propose the preferred bidder for approval

7. The Executive will be asked: -

- That the tender submitted by the contractor ranked 1, being the most advantageous tender received, be accepted and the contract awarded to the company; and
- That the 2nd ranked contractor be appointed reserve bidder

8. The agenda and accompanying report for the Executive Meeting will be published on Wednesday 18 September.

LEISURE AND COMMUNITY SCRUTINY PANEL

9. At the Scrutiny Panel meeting, Members will receive a presentation providing an overview of the contents of the Executive report, including details of the procurement process, tender evaluation and preferred bidder. This item will be restricted as it will contain commercially sensitive information.

10. Members will be asked to comment on the contents of the presentation. These comments will be tabled and considered at the Special Executive meeting on 26 September.

CONCLUSION

11. Scrutiny Panel Members will have the opportunity to comment on the procurement process, tender evaluation and preferred bidder identified to run the remodelled Ferneham Hall. Their comments will be tabled when the 'Award of Contract – Operator of Remodelled Entertainment Venue' report is presented to the 26 September Executive.

Enquiries:

For further information on this report please contact Lindsey Ansell, Director of Leisure and Community (Ext 4567).

FAREHAM

BOROUGH COUNCIL

Report to Leisure and Community Scrutiny Panel

Date: 23 September 2019
Report of: Director of Leisure and Community
Subject: EXECUTIVE BUSINESS

SUMMARY

One of the key functions of this Scrutiny Panel is to hold the Executive Portfolio Holder and Senior Officers to account in the delivery of the service and the Improvement Actions identified in the Council's Corporate Priorities and Corporate Vision.

Members are therefore invited to consider the items of business which fall under the remit of the Leisure and Community portfolio and have been dealt with by the Executive since the last meeting of the Panel. This also includes any decisions taken by individual Executive Members.

The relevant notices for decisions taken are attached for consideration.

RECOMMENDATION

It is recommended that Members consider the items of Business discharged by the Executive since the last meeting of the Panel and make any comments or raise any questions for clarification.

FAREHAM

BOROUGH COUNCIL

2019/20
Decision No.
2125

Record of Decision by Executive Portfolio for Leisure and Community Monday, 2 September 2019

Portfolio:	Leisure and Community
Subject:	Community Funding Application - Friends Through Pain
Report of:	Director of Leisure and Community
Corporate Priority:	Leisure Opportunities for Health and Fun

Purpose:

This represents an application for funding under the Council's Community Fund Programme.

An application for Community Funding has been received from Friends Through Pain for the sum of £905.48 to purchase 2 laptops, 1 printer and 1 laminator, to enable the group to process grant applications, create presentations, produce their newsletter and promotional materials, and maintain accounts.

The group's current laptops were donated several years ago by Fareham Borough Council. Due to their age, and the limitations of the equipment, they are no longer fit for purpose. The group is requesting the replacement of both computers, as one is kept by their Treasurer for the accounts and the other is used for promotional purposes.

The group is a social support network for those in the Borough suffering persistent chronic pain brought on by a variety of medical conditions. They meet at Stubbington Baptist Church on a monthly basis, to hear information from speakers and enjoy social support, in addition to having the occasional day trip. The Founder represents the group through her voluntary work with Queen Alexandra Hospital and Southampton General Hospital by running workshops, increasing knowledge and providing an interface between medical professionals and patients with the challenge of chronic pain.

The group currently has 20 members, although many others benefit from the workshops. The workshops accommodate 20 people each time they are run, which is at least once per year on a needs basis.

The group's annual accounts at the close of September 2018 listed a balance of £2660.50.

Both Stubbington Ward Councillors, Councillor Forrest and Councillor Mrs Heneghan, are fully supportive of this application.

Options Considered:

That the application for £905.48 from Fareham Borough Council's Community Fund, submitted by Friends Through Pain, be approved.

Decision:

That the application for £905.48 from Fareham Borough Council's Community Fund, submitted by Friends Through Pain, be approved.

Reason:

This application meets the agreed Community Fund criteria for financial support for community capital projects.

Confirmed as a true record:

Executive Member for Leisure and Community (Councillor Miss S Bell)
Monday, 2 September 2019



